

PB# 03-11

**James Cleeves
(LLC)**

57-1-8.21 & 23.21

**TOWN OF NEW WINDSOR
PLANNING BOARD
APPROVED COPY**

DATE: 6-30-03

CLEEVES LOT LINE CHANGE (03-11)

Mr. James Cleeves appeared before the board for this proposal.

MR. PETRO: Correct a driveway encroachment.

MR. CLEEVES: My name is James Cleeves, I'm proposing to swap equal properties to get rid of the encroachment onto the other property and conform for the 30 foot side acreage, 30 foot for this to make this lot conform also. I own both properties.

MR. PETRO: So by changing the line, Mark, there's no non-conforming, you're not making any use, that's a problem.

MR. EDSALL: No, it's fine.

MR. PETRO: Planning board wishes to assume lead agency. Motion for that.

MR. ARGENIO: So moved.

MR. BRESNAN: Second it.

MR. PETRO: Motion has been made and seconded that the New Windsor Planning Board declare itself lead agency for the Cleeves lot line change. Any further discussion? If not, roll call.

ROLL CALL

MR. SCHLESINGER	AYE
MR. BRESNAN	AYE
MR. KARNAVEZOS	AYE
MR. ARGENIO	AYE
MR. PETRO	AYE

MR. PETRO: Planning board should determine if a public hearing will be necessary for this minor subdivision and it can be waived under discretionary judgment, I would say this is minor and he's not making any--motion to waive the public hearing.

MR. ARGENIO: So moved.

MR. BRESNAN: Second it.

MR. PETRO: Motion has been made and seconded that the New Windsor Planning Board waive the public hearing for the Cleeves lot line change on Jackson Avenue. Is there any further discussion from the board members? If not, roll call.

ROLL CALL

MR. SCHLESINGER	AYE
MR. BRESNAN	AYE
MR. KARNAVEZOS	AYE
MR. ARGENIO	AYE
MR. PETRO	AYE

MR. PETRO: Planning board may wish to determine a type of action, motion for negative dec.

MR. ARGENIO: So moved.

MR. BRESNAN: Second it.

MR. PETRO: Motion has been made and seconded that the Town of New Windsor declare negative dec. Is there any further discussion? If not, roll call.

ROLL CALL

MR. SCHLESINGER	AYE
MR. BRESNAN	AYE
MR. KARNAVEZOS	AYE
MR. ARGENIO	AYE
MR. PETRO	AYE

MR. ARGENIO: Before we get to number 5, what's the purpose of the lot line change?

MR. CLEEVES: The encroachment on the driveway onto this property.

MR. ARGENIO: You're cleaning it up and correcting it right here, okay.

June 11, 2003

25

MR. CLEEVES: Moving it over 18 feet so this will become part of that.

MR. PETRO: Motion for final approval.

MR. ARGENIO: So moved.

MR. KARNAVEZOS: Second it.

MR. PETRO: Motion has been made and seconded that the New Windsor Planning Board grant final approval to the Cleeves lot line change on Jackson Avenue. Is there any further comment? We have Highway approval on 6/6/2003 and Fire approval on 6/6/2003. Any further comment? Roll call.

ROLL CALL

MR. SCHLESINGER	AYE
MR. BRESNAN	AYE
MR. KARNAVEZOS	AYE
MR. ARGENIO	AYE
MR. PETRO	AYE



McGOEY, HAUSER and EDSALL
CONSULTING ENGINEERS P.C.

RICHARD D. McGOEY, P.E. (NY & PA)

WILLIAM J. HAUSER, P.E. (NY & NJ)

MARK J. EDSALL, P.E. (NY, NJ & PA)

JAMES M. FARR, P.E. (NY & PA)

MAIN OFFICE

33 Airport Center Drive
Suite 202
New Windsor, New York 12553

(845) 567-3100

fax: (845) 567-3232

e-mail: mheny@mhepc.com

Writer's e-mail address:

mje@mhepc.com

TOWN OF NEW WINDSOR
PLANNING BOARD
REVIEW COMMENTS

PROJECT NAME: CLEEVES LOT LINE CHANGE
PROJECT LOCATION: JACKSON AVENUE
SECTION 57 – BLOCK 1 – LOT 8.21 & 23.21
PROJECT NUMBER: 03-11
DATE: 11 JUNE 2003
DESCRIPTION: THE APPLICATION PROPOSES A LOT LINE CHANGE BETWEEN TWO
LOTS OF SAME OWNERSHIP, TO CORRECT A DRIVEWAY
ENCROACHMENT.

1. The application appears to be a simple lot line change. The bulk table verifies compliance with the zoning, with the exception of lot areas (which are not changing, and are pre-existing, non-conforming conditions for each).
2. The Planning Board may wish to assume the position of Lead Agency under the SEQRA review process.
3. The Planning Board should determine if a Public Hearing will be necessary for this minor subdivision (in form of lot line change), or if same can be waived per Paragraph 4.B of the Subdivision Regulations.
4. The Planning Board may wish to make a determination regarding the type action this project should be classified under SEQRA, and make a determination regarding environmental significance.
5. I am aware of no reason why this application could not be considered for approval.

Respectfully Submitted,

Mark J. Edsall, P.E., P.P.
Planning Board Engineer

MJE/et
NW03-11-11Jun03.doc

REGIONAL OFFICES

- 507 Broad Street • Milford, Pennsylvania 18337 • 570-296-2765 •
- 540 Broadway • Monticello, New York 12701 • 845-794-3399 •

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 07/01/2003

PAGE: 1

LISTING OF PLANNING BOARD ACTIONS

STAGE:

STATUS [Open, Withd]
A [Disap, Appr]

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104
APPLICANT: CLEEVES, JAMES & LINDA

--DATE--	MEETING-PURPOSE-----	ACTION-TAKEN-----
06/30/2003	PLANS STAMPED	APPROVED
06/11/2003	P.B. APPEARANCE	LA:ND WVE PH APPR
05/21/2003	WORK SHOP APPEARANCE	SUBMIT

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 07/01/2003

PAGE:

LISTING OF PLANNING BOARD **AGENCY APPROVALS**

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104

APPLICANT: CLEEVES, JAMES & LINDA

	DATE-SENT	AGENCY-----	DATE-RECD	RESPONSE-----
ORIG	06/05/2003	MUNICIPAL HIGHWAY	06/06/2003	APPROVED
ORIG	06/05/2003	MUNICIPAL WATER	/ /	
ORIG	06/05/2003	MUNICIPAL SEWER	/ /	
ORIG	06/05/2003	MUNICIPAL FIRE	/ /	
ORIG	06/05/2003	NYS DOT	/ /	

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 07/01/2003

PAGE: 1

LISTING OF PLANNING BOARD SEQRA ACTIONS

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104

APPLICANT: CLEEVES, JAMES & LINDA

	DATE-SENT	ACTION-----	DATE-RECD	RESPONSE-----
ORIG	06/05/2003	EAF SUBMITTED	06/05/2003	WITH APPLICATION
ORIG	06/05/2003	CIRCULATE TO INVOLVED AGENCIES	/ /	
ORIG	06/05/2003	LEAD AGENCY DECLARED	06/11/2003	TOOK LA
ORIG	06/05/2003	DECLARATION (POS/NEG)	06/11/2003	DECL NEG DEC
ORIG	06/05/2003	SCHEDULE PUBLIC HEARING	/ /	
ORIG	06/05/2003	PUBLIC HEARING HELD	/ /	
ORIG	06/05/2003	WAIVE PUBLIC HEARING	06/11/2003	WAIVED PH
ORIG	06/05/2003	PRELIMINARY APPROVAL	/ /	
ORIG	06/05/2003		/ /	

**Town of New Windsor
555 Union Avenue
New Windsor, NY 12553
(845) 563-4611**

**RECEIPT
#624-2003**

06/25/2003

Cleeves, James A. *P.B #03-11*

**Received \$ 100.00 for Planning Board Fees, on 06/25/2003. Thank you for
stopping by the Town Clerk's office.**

As always, it is our pleasure to serve you.

**Deborah Green
Town Clerk**

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 06/25/2003

PAGE: 1

LISTING OF PLANNING BOARD **FEES**
ESCROW

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104

APPLICANT: CLEEVES, JAMES & LINDA

--DATE--	DESCRIPTION-----	TRANS	--AMT-CHG	-AMT-PAID	--BAL-DUE
06/05/2003	REC. CK. #1728	PAID		150.00	
06/11/2003	P.B. ATTY. FEE	CHG	35.00		
06/11/2003	P.B. MINUTES	CHG	9.00		
06/19/2003	P.B. ENGINEER	CHG	66.50		
06/25/2003	RET. TO APPLICANT	CHG	39.50		
		TOTAL:	150.00	150.00	0.00

6/25/03
L.R.

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 06/24/2003

PAGE: 1

LISTING OF PLANNING BOARD **FEEs**
APPROVAL

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104

APPLICANT: CLEEVES, JAMES & LINDA

--DATE--	DESCRIPTION-----	TRANS	--AMT-CHG	-AMT-PAID	--BAL-DUE
06/23/2003	APPROVAL FEE	CHG	100.00		
06/23/2003	REC. CK. #1731	PAID		100.00	
			-----	-----	-----
		TOTAL:	100.00	100.00	0.00

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 06/24/2003

PAGE: 1

LISTING OF PLANNING BOARD **FEES**
ESCROW

FOR PROJECT NUMBER: 3-11
NAME: CLEEVES LOT LINE CHANGE PA2003-0104
APPLICANT: CLEEVES, JAMES & LINDA

--DATE--	DESCRIPTION-----	TRANS	--AMT-CHG	-AMT-PAID	--BAL-DUE
06/05/2003	REC. CK. #1728	PAID		150.00	
06/11/2003	P.B. ATTY. FEE	CHG	35.00		
06/11/2003	P.B. MINUTES	CHG	9.00		
06/19/2003	P.B. ENGINEER	CHG	66.50		
			-----	-----	-----
		TOTAL:	110.50	150.00	-39.50

AS OF: 06/19/2003

PAGE: 1

CHRONOLOGICAL JOB STATUS REPORT

JOB: 87-56

NEW WINDSOR PLANNING BOARD (Chargeable to Applicant)

CLIENT: NEWWIN - TOWN OF NEW WINDSOR

TASK: 3- 11

FOR WORK DONE PRIOR TO: 06/19/2003

TASK-NO	REC	--DATE--	TRAN	EMPL	ACT DESCRIPTION-----	RATE	HRS.	TIME	EXP.	BILLED	BALANCE
3-11	229294	06/10/03	TIME	NJE	MC CLEEVES	95.00	0.60	57.00			
3-11	229202	06/11/03	TIME	NJE	MM Cleaves LL APPD	95.00	0.10	9.50			
TASK TOTAL								66.50	0.00	0.00	66.50
GRAND TOTAL								66.50	0.00	0.00	66.50



RESULTS OF P.B. MEETING OF: June 11, 2003

PROJECT: James Cleaves Lot Six Change P.B. # 03-11

NEGATIVE DEC:

M) A S) B VOTE: A 5 N 0
CARRIED: Y ✓ N

M) A S) B VOTE: A 4 NO 0
CARRIED: Y ✓ N

PUBLIC HEARING: **WAIVED:** ✓ **CLOSED:** _____

M) A S) B VOTE: A 5 N 0 SCHEDULE P.H.: Y N ✓

SEND TO O.C. PLANNING: Y____
SEND TO DEPT. OF TRANSPORTATION: Y____

REFER TO Z.B.A.: M)____ S)____ VOTE: A ✓ N____

RETURN TO WORK SHOP: Y___ N___

APPROVAL:

M) A S) B VOTE: A 5 N 0 APPROVED: 6/11/03

NEED NEW PLANS: Y N ✓

CONDITIONS – NOTES:

[illegible]

**Town of New Windsor
555 Union Avenue
New Windsor, NY 12553
(845) 563-4611**

**RECEIPT
#539-2003**

06/05/2003

Cleeves, James A. #03-11

**Received \$ 50.00 for Planning Board Fees, on 06/05/2003. Thank you for
stopping by the Town Clerk's office.**

As always, it is our pleasure to serve you.

**Deborah Green
Town Clerk**

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 06/05/2003

PAGE: 1

LISTING OF PLANNING BOARD **FEES**
ESCROW

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104

APPLICANT: CLEEVES, JAMES & LINDA

--DATE--	DESCRIPTION-----	TRANS	--AMT-CHG	-AMT-PAID	--BAL-DUE
06/05/2003	REC. CK. #1728	PAID		150.00	
		TOTAL:	0.00	150.00	-150.00

Min
6/5/07

PLANNING BOARD
TOWN OF NEW WINDSOR

AS OF: 06/05/2003

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LISTING OF PLANNING BOARD **FEES**
APPLICATION

FOR PROJECT NUMBER: 3-11

NAME: CLEEVES LOT LINE CHANGE PA2003-0104

APPLICANT: CLEEVES, JAMES & LINDA

--DATE--	DESCRIPTION-----	TRANS	--AMT-CHG	-AMT-PAID	--BAL-DUE
06/05/2003	LL CHG APPLICATION FEE	CHG	50.00		
06/05/2003	REC. CK. #1727	PAID		50.00	
			-----	-----	-----
		TOTAL:	50.00	50.00	0.00

MJS ENGINEERING
CIVIL/ENVIRONMENTAL

MJS Engineering, PC
261 Greenwich Avenue
Goshen, NY 10924
(845) 291-8650 Fax (845) 291-8657

010159.02

23 May 2003

Town of New Windsor Planning Board
Attn: Ms. Myra Mason, Secretary
555 Union Avenue
New Windsor, NY 12553

RE: Cleeves
Section 57, Block 1, Lots 8.21 & 23.21

Dear Ms. Mason:

Enclosed are 10 sets of prints for the above referenced project together with an Application form, Short Environmental Assessment Form and completed Checklist.

The owner/applicant owns two existing non-conforming lots on the east side of Jackson Avenue. Their existing residence is located on one parcel; the other is vacant. It is the desire of the applicant to move the common property line between the two lots so as to eliminate the encroachment of the paved driveway turnaround from the vacant lot.

Both lots are pre-existing and non-conforming as it relates to the current zoning. Equal areas will be swapped from each parcel so that the total area of each parcel will remain the same. The road frontage will also remain the same. The existing side yard for the house lot (which is now non-conforming) will become conforming. All other bulk requirements are either unaffected or improved by this proposal.

Please place this application on the June 11th agenda for discussion. If you have any questions or need additional information, please do not hesitate to contact the undersigned.

Very truly yours,
MJS Engineering, PC


James C. Clearwater, PLS

JCC/gl
Enc.

Signature:  6-6-03
Reviewed by: _____ Date



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4693

OFFICE OF THE PLANNING BOARD

PROJECT REVIEW SHEET

TO: **HIGHWAY DEPARTMENT**

P.B. FILE #03-11 DATE RECEIVED: 06-05-03

PLEASE RETURN COMPLETED FORM TO MYRA BY: 06-09-03

RECEIVED

THE MAPS AND/OR PLANS FOR:

JUN 06 2003

JAMES CLEEVES LOT LINE CHANGE

Applicant or Project Name

N.W. HIGHWAY DEPT.

SITE PLAN _____, SUBDIVISION _____, LOT LINE CHANGE XX,
SPECIAL PERMIT _____

HAVE BEEN REVIEWED BY THE UNDERSIGNED AND ARE:

☒ **APPROVED:**

Notes: _____

☐ **DISAPPROVED:**

Notes: _____

Signature: Henry J. Hall 6/6/03
Reviewed by: _____ Date



McGOEY, HAUSER and EDSALL
CONSULTING ENGINEERS P.C.

RICHARD D. MCGOEY, P.E. (NY & PA)

WILLIAM J. HAUSER, P.E. (NY & NJ)

MARK J. EDSALL, P.E. (NY, NJ & PA)

JAMES M. FARR, P.E. (NY & PA)

□ Main Office
33 Airport Center Drive
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New Windsor, New York 12553
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e-mail: mheny@mhepc.com

□ Regional Office
507 Broad Street
Milford, Pennsylvania 18337
(570) 296-2765
e-mail: mhepa@mhepc.com

Writer's E-mail Address:
mje@mhepc.com

PLANNING BOARD WORK SESSION
RECORD OF APPEARANCE

TOWN/VILLAGE OF: New Windsor

P/B APP. NO.: 03-11

WORK SESSION DATE: 21 May 2003

PROJECT: NEW X OLD

REAPPEARANCE AT W/S REQUESTED: No

RESUB. REQ'D: No

PROJECT NAME: Jim & Linda Cleever

REPRESENTATIVES PRESENT: Jim

MUNICIPAL REPS PRESENT:

BLDG INSP. X
ENGINEER
P/B CHMN

FIRE INSP. Tom
PLANNER
OTHER

ITEMS DISCUSSED:

Adrian Ave.
4c single.
next avail agenda
after submittal

STND CHECKLIST:

DRAINAGE
DUMPSTER
SCREENING
LIGHTING
(Streetlights)
LANDSCAPING
BLACKTOP
ROADWAYS
APPROVAL BOX

PROJECT
TYPE

SITE PLAN
SPEC PERMIT
L L CHG.
SUBDIVISION
OTHER

PROJECT STATUS:

ZBA Referral: Y X N

Ready For Meeting X Y N

Recommended Mtg Date next avail
agenda

TOWN OF NEW WINDSOR

555 UNION AVENUE
NEW WINDSOR, NEW YORK 12553
Telephone: (845) 563-4615
Fax: (845) 563-4695

PLANNING BOARD APPLICATION

TYPE OF APPLICATION (check appropriate item):

Subdivision _____ Lot Line Change ☒ Site Plan _____ Special Permit _____

Tax Map Designation: Sec. 51 Block 1 Lot 8.21 & 23.21

BUILDING DEPARTMENT REFERRAL NUMBER 2003 - 0104

1. Name of Project CLEEVES

2. Owner of Record JAMES A. & LINDA A. CLEEVES Phone 496-6808

Address: 450 JACKSON AVE NEW WINDSOR NY 12553
(Street Name & Number) (Post Office) (State) (Zip)

3. Name of Applicant SAME Phone _____

Address: _____
(Street Name & Number) (Post Office) (State) (Zip)

4. Person Preparing Plan MJS ENGINEERING PC Phone 291-8650

Address: JAMES C. CLEARWATER, PLS 261 GREENWICH AVE GOSHEN, NY 10924
(Street Name & Number) (Post Office) (State) (Zip)

5. Attorney — Phone _____

Address: _____
(Street Name & Number) (Post Office) (State) (Zip)

6. Person to be notified to appear at Planning Board meeting:

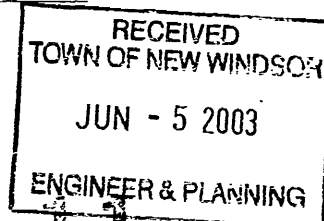
JAMES A. CLEEVES 496-6808 —
(Name) (Phone) (fax)

7. Project Location: On the EAST side of JACKSON AVE
(Direction) (Street)

8. Project Data: Acreage 2.4 Zone R-1 School Dist. CORNWALL CENTRAL

PAGE 1 OF 2

(PLEASE DO NOT COPY 1 & 2 AS ONE PAGE TWO-SIDED)



03-11

9. Is this property within an Agricultural District containing a farm operation or within 500 feet of a farm operation located in an Agricultural District? Yes _____ No X

***This information can be verified in the Assessor's Office.**

***If you answer yes to question 9, please complete the attached Agricultural Data Statement.**

10. Detailed description of Project: (Use, Size, Number of Lots, etc.) LOT LINE CHANGE BETWEEN TWO LOTS IN SAME ~~OWNER~~ OWNERSHIP TO REMOVE DRIVEWAY ENCROACHMENT

11. Has the Zoning Board of Appeals Granted any Variances for this property? yes _____ no ✓

12. Has a Special Permit previously been granted for this property? yes _____ no ✓

IF THIS APPLICATION IS SIGNED BY ANYONE OTHER THAN THE PROPERTY OWNER, A SEPARATE NOTARIZED STATEMENT OR PROXY STATEMENT FROM THE OWNER MUST BE SUBMITTED, AT THE TIME OF APPLICATION, AUTHORIZING THIS APPLICATION.

STATE OF NEW YORK)

SS.:

COUNTY OF ORANGE)

THE UNDERSIGNED APPLICANT, BEING DULY SWORN, DEPOSES AND STATES THAT THE INFORMATION, STATEMENTS AND REPRESENTATIONS CONTAINED IN THIS APPLICATION AND SUPPORTING DOCUMENTS AND DRAWINGS ARE TRUE AND ACCURATE TO THE BEST OF HIS/HER KNOWLEDGE AND/OR BELIEF. THE APPLICANT FURTHER ACKNOWLEDGES RESPONSIBILITY TO THE TOWN FOR ALL FEES AND COSTS ASSOCIATED WITH THE REVIEW OF THIS APPLICATION.

SWORN BEFORE ME THIS:

21st DAY OF May 2003

PATRICK HUTTON
Notary Public, State of New York
No. 01HU5079935
Qualified in Orange County
Commission Expires June 16, 2003

[Signature]
NOTARY PUBLIC

[Signature]
(OWNER'S SIGNATURE)

(AGENT'S SIGNATURE)

Please Print Agent's Name as Signed

TOWN USE ONLY RECEIVED
TOWN OF NEW WINDSOR

JUN - 5 2003

DATE APPLICATION RECEIVED


ENGINEERING & PLANNING

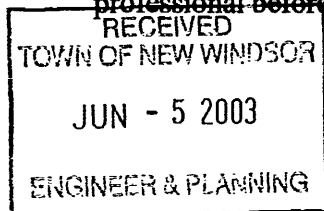
03-11

APPLICATION NUMBER

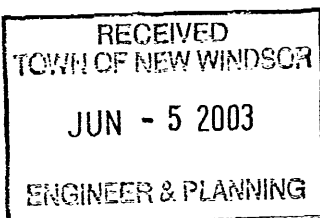
**TOWN OF NEW WINDSOR PLANNING BOARD
SUBDIVISION/LOT LINE CHANGE CHECKLIST**

The following checklist items shall be incorporated on the Subdivision Plan prior to consideration for being placed on the Planning Board Agenda:

1. ✓ Name and address of Applicant.
 - * 2. ✓ Name and address of Owner.
 3. ✓ Subdivision name and location
 4. ✓ **Provide 4" wide X 2" high box (IN THE LOWEST RIGHT CORNER OF THE PLAN) for use by Planning Board in affixing Stamp of Approval. (ON ALL PAGES OF SUBDIVISION PLAN)**
- SAMPLE:** 
5. ✓ Tax Map Data (Section, Block & Lot).
 6. ✓ Location Map at a scale of 1" = 2,000 ft.
 7. ✓ Zoning table showing what is required in the particular zone and what applicant is proposing.
 8. N/A Show zoning boundary if any portion of proposed subdivision is within or adjacent to a different zone.
 9. ✓ Date of plat preparation and/or date of any plat revisions.
 10. ✓ Scale the plat is drawn to and North arrow.
 11. ✓ Designation (in title) if submitted as sketch plan, preliminary plan or final plan.
 12. ✓ Surveyor's certificate.
 13. ✓ Surveyor's seal and signature.
 14. ✓ Name of adjoining owners.
 15. N/A Wetlands and 100 foot buffer zone with an appropriate note regarding DEC requirements.
 - * 16. N/A Flood land boundaries.
 17. N/A A note stating that the septic system for each lot is to be designed by a licensed professional before a building permit can be issued.



18. ✓ Full metes and bounds.
19. ✓ Name and width of adjacent streets; the road boundary is to be a minimum of 25 ft. from the physical center line of the street.
20. N/A Include existing or proposed easements.
21. N/A Right-of-way widths.
22. N/A Road profile and typical section (minimum traveled surface, excluding shoulders, is to be 16 ft. wide).
23. ✓ Lot area (in square feet for each lot less than 2 acres).
24. N/A Number the lots including residual lot.
25. N/A Show any existing waterways.
- *26. N/A A note stating a road (or any other type) maintenance agreement is to be filed in the Town Clerk's Office and County Clerks Office.
27. ✓ Applicable note pertaining to owner's review and concurrence with plat together with owners signature.
28. ✓ Show any existing or proposed improvements, i.e., drainage systems, water lines, sewer lines, etc. (including location, size and depths).
29. ✓ Show all existing houses, accessory structures, existing wells and septic systems within 200 ft. of the parcel to be subdivided.
30. N/A Show all and proposed on-site A septic system and well locations; with percolation and deep test locations and information, including date of test and name of professional who performed test.
31. N/A Provide A septic system design notes as required by the Town of New Windsor.
32. N/A Show existing grade by contour (2 ft. interval preferred) and indicate source of contour data.
33. N/A Indicate percentage and direction of grade.
34. ✓ Indicate any reference to previous, i.e., file map date, file map number and previous lot number.
35. N/A Indicate location of street or area lighting (if required).



REFERRING TO QUESTION 9 ON THE APPLICATION FORM, IS THIS PROPERTY WITHIN AN AGRICULTURAL DISTRICT CONTAINING A FARM OPERATION OR WITHIN 500 FEET OF A FARM OPERATION LOCATED IN AN AGRICULTURAL DISTRICT, PLEASE NOTE THE FOLLOWING:

PARCELS ARE
NOT LOCATED
IN AN AG.
DISTRICT AS
PER T.O.N.W.
ASSESSOR'S
OFFICE

36. _____ Referral to Orange County Planning Dept. is required for all applicants filing AD Statement.

37. _____ A disclosure Statement, in the form set below, must be inscribed on all subdivision maps prior to the affixing of a stamp of approval, whether or not the Planning Board specifically requires such a statement as a condition of approval.

Prior to the sale, lease, purchase, or exchange of property on this site which is wholly or partially within or immediately adjacent to or within 500 feet of a farm operation, the purchaser or leasor shall be notified of such farm operation with a copy of the following notification.

It is the policy of this State and this community to conserve, protect and encourage the development and improvement of agricultural land for the production of food, and other products, and also for its natural and ecological value. This notice is to inform prospective residents that the property they are about to acquire lies partially or wholly within an agricultural district or within 500 feet of such a district and that farming activities occur within the district. Such farming activities may include, but not be limited to, activities that cause noise, dust and odors.

This list is provided as a guide only and is for the convenience of the Applicant. The Town of New Windsor Planning Board may require additional notes or revisions prior to granting approval.

PREPARER'S ACKNOWLEDGMENT:

THE PLAT FOR THE PROPOSED SUBDIVISION HAS BEEN PREPARED IN ACCORDANCE WITH THIS CHECKLIST AND THE TOWN OF NEW WINDSOR ORDINANCES, TO THE BEST OF MY KNOWLEDGE.

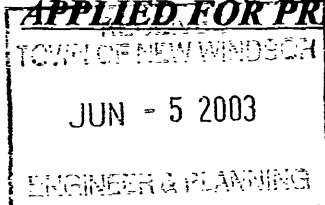
BY: James P. Charvato 5/12/03
Licensed Professional Date

⌘ ⌘ ⌘ ⌘ ⌘ ⌘

PLEASE NOTE:

⌘ ⌘ ⌘ ⌘ ⌘ ⌘

THE APPLICANT OR THEIR REPRESENTATIVE IS RESPONSIBLE TO KEEP TRACK OF ALL EXPIRATION DATES FOR ANY AND ALL APPROVALS GRANTED TO A PROJECT. EXTENSIONS MUST BE APPLIED FOR PRIOR TO EXPIRATION DATE.



PROJECT I.D. NUMBER

617.21

SEQR

Appendix C

State Environmental Quality Review

SHORT ENVIRONMENTAL ASSESSMENT FORM

For UNLISTED ACTIONS Only

PART I—PROJECT INFORMATION (To be completed by Applicant or Project sponsor)

1. APPLICANT /SPONSOR JAMES A. & LINDA A. CLEEVES		2. PROJECT NAME CLEEVES	
3. PROJECT LOCATION: Municipality TOWN OF NEW WINDSOR County ORANGE			
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) TAX MAP SECTION 51 BLOCK 1 LOTS 8.21 & 23.21 EAST SIDE OF JACKSON AVE.			
5. IS PROPOSED ACTION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration			
6. DESCRIBE PROJECT BRIEFLY: LOT LINE CHANGE BETWEEN TWO EXISTING LOTS IN SAME OWNERSHIP TO REMOVE DRIVEWAY ENCRDACHMENT			
7. AMOUNT OF LAND AFFECTED: Initially 2.4 acres Ultimately 2.4 acres			
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly			
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open space <input type="checkbox"/> Other Describe:			
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency(s) and permit/approvals			
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency name and permit/approval			
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE			
Applicant/sponsor name: JAMES C. CLEARWATER, PLS, MJS ENGINEERING PC			Date: 5/22/03
Signature: PROJECT SURVEYOR James C. Clearwater			

RECEIVED If the action is in the Coastal Area, and you are a state agency, complete the
TOWN OF NEW WINDSOR Coastal Assessment Form before proceeding with this assessment

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ENGINEER & PLANNING

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PART II—ENVIRONMENTAL ASSESSMENT (To be completed by Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.12? If yes, coordinate the review process and use the FULL EAF.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)	
C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic patterns, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:	
C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:	
C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:	
C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:	
C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:	
C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:	
C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:	
D. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No If Yes, explain briefly

PART III—DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed.

<input type="checkbox"/> Check this box if you have identified one or more potentially large or significant adverse impacts which MAY occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action WILL NOT result in any significant adverse environmental impacts AND provide on attachments as necessary, the reasons supporting this determination:	

Name of Lead Agency	
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (If different from responsible officer)

Date	

**AGENT/OWNER PROXY STATEMENT
(for professional representation)**

for submittal to the:
TOWN OF NEW WINDSOR PLANNING BOARD

JAMES A. & LINDA A. CUEEVES, deposes and says that he resides
(OWNER)

at 450 JACKSON AVE in the County of ORANGE
(OWNER'S ADDRESS)

and State of New York and that he is the owner of property tax map

(Sec. 57 Block 1 Lot 8.21)
designation number (Sec. 57 Block 1 Lot 23.21) which is the premises described in
the foregoing application and that he designates:

MJS ENGINEERING PC JAMES C. CLEARWATER, PLS
(Agent Name & Address)

261 GREENWICH AVE, GOSHEN, NY 10924
(Name & Address of Professional Representative of Owner and/or Agent)

as his agent to make the attached application.

**THIS DESIGNATION SHALL BE EFFECTIVE UNTIL WITHDRAWN BY THE OWNER OR
UNTIL TWO (2) YEARS FROM THE DATE AGREED TO, WHICHEVER IS SOONER.**

SWORN BEFORE ME THIS:

**

[Signature]
Owner's Signature (MUST BE NOTARIZED)

28th DAY OF May 2003)

JENNIFER MEAD
Notary Public, State Of New York
No. 01ME6050024
Qualified In Orange County
Commission Expires 10/30/2006

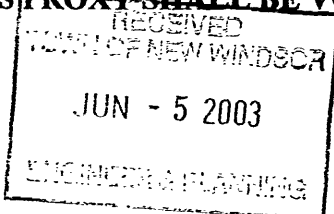
Agent's Signature (If Applicable)

[Signature]
NOTARY PUBLIC

[Signature]
Professional Representative's Signature

**** PLEASE NOTE: ONLY OWNER'S SIGNATURE MUST BE NOTARIZED.**

THIS PROXY SHALL BE VOID TWO (2) YEARS AFTER AGREED TO BY THE OWNER



03-11